

Minutes of the meeting of Burton Parish Council held at Wetmore Community Centre
on Wednesday 21st June 2023

Present: J Gilbert (Vice Chair), L Harris, P Hough (Temporary Clerk), M Teasel, M Newbold, M Holton

Apologies: None Received

66/2023 Apologies and Absences

There were no Apologies the Absences were G Martin and G Bramall

67/2023 Declaration of Interest

PH Declared an interest in Item 8 of the agenda as she is named in the Auditors report.

68/2023 Approval of last month's minutes

The minutes of the last meeting were approved with the following additions by JG to the following items 50/2023 stated PH proposed G Martin as New Chair and this was not the case. Item 63/2023 was LH not PH who mentioned free Microsoft Office.

69/2023 Public Participation

Mikey Newbold attended the meeting and Lynn Gilbert attended; both were keen to be co-opted but wanted to wait a while.

70/2023 Dismissal/Resignation of G Martin

It was explained that due to personal circumstances GM is resigning with immediate effect. He did not attend the meeting and sent his resignation by E Mail to the Stand in Clerk

71/2023 Election of Chair

John Gilbert was elected, unopposed as the new Chairman.

72/2023 To Consider Receipts and Payments

Clerk's Salary	£280.22	SO
PAYE	£70.20	Chq No?
Fitness Equipment	£1585.00	Chq No?
Wetmore Community Garden Donation	£370.00	Chq No?
New Bench Wetmore Park	£776.40	Chq No?
Strimmer for Allotments	£300.00	Chq No?
Eon Electricity (WCC) Last Payment	£56.49	DD
Eon Gas (WCC) Last payment	£29.08	DD

All present agreed for the above to be paid.

73/2023 Resignation of Clerk

It was noted that the Clerk resigned last month and is showing a willingness to revoke her resignation. This was discussed and decided that if she was to be accepted back it would be on the understanding that she was under a new probationary period and accepted that training in Parish matters was essential. This would be done by attending other Parish Meetings and being shadowed by an experienced Clerk from another Parish for the three-month probationary period. The Clerk would be expected to fulfil her role immediately and not expect any dispensation for her lack of experience. The Clerk would be under an obligation to complete the AGAR form within the allotted time. Preferably by 30th June 2023

It was decided that Chair J Gilbert would hand deliver a letter this week and should the Clerk decide she does not want to revoke her resignation all Parish Papers and Financial Documents will need to be relinquished by Sunday 25th June by 7.00pm to enable the temporary Clerk to complete the necessary year end papers.

Should the Clerk decide that she wishes to return to her role she will be required to attend the next meeting.

74/2023 To Consider the Auditors Report

PH stepped aside from her role as Temporary Clerk to discuss the Auditors' findings and there was an explanation for most of the points in the report. PH accepted that a few payments were made without the necessary authority but overall, it was just lack of training and knowledge that the mistakes were made. PH was keen to state that she has all the receipts that are required and has nothing else to add. The Parish Council decided that at the next meeting a figure would be decided on that the Chair and Clerk could authorize together with minimum Council involvement should the need arise for an urgent payment to be made. This may stop future unauthorized payments being made.

75/2023 Borough Councilors' Report

MH stated that she was new to the BC and still undergoing training but she and the other Councilors were very keen to assist the new Parish Councilors and The Clerk with training and shadowing opportunities so there is not a repeat of any mistakes in the coming years.

She asked for any issues to be fed to her.

JG mentioned the School Crossing and that it needs proper signage, lighting, and road markings for safety. He asked for the pavement to be widened opposite the school to maybe incorporate the much-abused cycle lane on the road. He also mentioned the junction of Horninglow Street and Hawkins Lane and stated that he wants the option of a pedestrian crossing to be revisited as it was rejected last year. JG mentioned that Wetmore was somewhat neglected within the Borough Council, and we have issues with Fly Tipping and ASB

Monica assured the Council she would give feedback on all issues including any training available to John Teasdale.

76/2023 Feedback on ASB – Wetmore Road

The issues with ASB and parking are ongoing and there are more enforcement officers in attendance to address parking issues.

77/2023 Defibrillator and Bleed Kit

Due to the full agenda, it was agreed that this item would move to the next agenda and be discussed in full.

78/2023 Planning Applications

P/2023/00614 - Listed Building consent to carry out refurbishment to roof and lanterns including stripping back of roof structure, installation of breathable membrane and replacement of glazing to lanterns. Brewhouse Arts Centre Ltd Union Street Burton on Trent DE14 1AA

P2023/00610 – Retention of detached garden shed/store 67 Hazelwood Avenue Burton-on-Trent, DE14 1PU.

P/2023/00597 – Discharge of condition number 5 of planning permission P/2022/01190 relating to the prior approval for the conversion of offices to form 18 self-contained apartments. Telephone Exchange Fleet Street Burton Upon Trent Staffordshire DE14 3RS

79/2023 Date of Next Meeting

The next meeting is Wednesday 6.30pm on 26th July 2023 at Burton Library Room 1.