

**Minutes of the meeting of Burton Parish Council held at Wetmore Community Centre**  
**on Wednesday 17<sup>th</sup> May 2023**

Present: P Hough, J Gilbert, G Martin, L Harris and G Bramall (Clerk)

Apologies: M Teasel

Councillors were informed that Mr Goring has resigned from the Parish Council

**45/2023 Apologies and Absences**

The above apologies were recorded and accepted.

**46/2023 Declaration of Interest**

There were no declarations of interest.

**47/2023 Approval of last month's minutes**

All present agreed to accept the minutes dated 19<sup>th</sup> April 2023.

**48/2023 Public Participation**

Mikey Newbold attended the meeting and explained how he would like to help in improving the area.

**49/2023 Co-Opt Councillors**

All agreed to Co-Opt GM and LH to the Parish Council.

**50/2023 Appoint Chair and Vice Chair**

GM expressed an interest in being Chair. This was proposed by PH and seconded by JG  
JG expressed an interest in being re-elected as Vice Chair. This was proposed by PH and seconded by GM.

The Clerk informed GM there is some training available on being a Chairman which takes approximately two hours and can be completed on-line. GM said due to family commitments, at the moment he could not commit to completing the training but would review this in the future.

**51/2023 To Consider Receipts and Payments**

Clerk's Salary	£280.22	SO
A Odonnell (Cleaner)	£108.33	Chq No. 4
Kevin Walkman – Electrician	£50.00	Chq No. 5
ESBC – Emptying Trade Bin	£97.63	Chq No. 6
PAYE (April and May)	£70.20 x 2 months	Chq No. 7

All present agreed for the above to be paid.

PH confirmed the signatures for cheques is PH, JG and LH but will check with the bank that LH has been added.

### **52/2023 Community Garden Budget**

It was agreed that a budget should be set for plants, a sign and seating. A budget for the plants and sign was agreed for £370.00. This would be a donation to Wetmore Community Garden. PH will inform the school.

All agreed seating will be looked at when the planting and sign have been completed.

It was suggested a dog poo bin should go in this area. PH will ask the Council.

### **53/2023 Fitness Equipment**

PH has received a quote for £200 to supply new pedals on the bike. To repair the balance beam this will cost a total of £1585. All present agreed for this to be completed. PH said this will be booked.

### **54/2023 Choose a Seat for the Park**

It was agreed to purchase a seat that is the same as the others in the park at a cost of £694. PH agreed to organize this.

### **55/2023 Feedback on Coronation Party**

A successful day was had by all, everyone had a good time, and all went to plan.

### **56/2023 Feedback on ASB – Wetmore Road**

It was reported that Mikey Newbold has set-up a Neighborhood Watch Group. A community trigger has also been put in place as this matter is serious, especially for people living in Wetmore Road.

### **57/2023 Defibrillator and Bleed Kit**

A discussion took place about getting a defibrillator. It was noted £1000 was put in this year's budget. LH agreed to forward an e.mail to GM and the Clerk as he has recently got one. Councillor's were informed when the pads have been used the Parish Council would be responsible for replacing them at a cost of approximately £80.00 / pair. It was agreed that LH, GH and Clerk would look into this.

It was suggested a bleed kit could be purchased from the same company and may be cheaper if both are purchased together.

### **58/2023 Councillors ideas for Donations and Grants to give out**

Councillors were informed that the precept has increased for the community. JG who is Chairman of the Allotment Committee requested a new strimmer as the old one needs replacing.

### **59/2023 To receive progress reports from members**

A meeting has taken place to discuss Wetmore Road parking and if parking issues would improve if a permit scheme was in place. It was decided not to go ahead with this as it possibly would make it worse.

GM mentioned the Contact Centre in the Market Place is only open for appointments and a lot of the time it is shut. It was suggested GM try to have a meeting with the Market Place Manager.

GM mentioned parking on New Street is still a problem

JG requested a new sign for Wetmore Lane as part of it has broken off. GM agreed to contact County to have the street sign replaced.

The path at the back of the Meadowside which has a shared path is on a blind spot. It was agreed to put this on the next agenda as a white line would help to slow people on bikes and scooters.

### **60/2023 Planning Applications**

P/2023/00457 - Reduce the height by 50% and side up remaining overhang to neighbouring properties of one Leylandii tree (T1), reduce the height of one Leylandii tree to match finished height of T1 and side up remaining canopy (T2) and cut back one Holly tree back to wall (T3) at 159 High Street Burton On Trent DE14 1JG

P2023/0408 - Re-configuration of the approved floor plans at ground, first, second and third floors to allow the creation of 3 additional 1 bedroom apartments and provision of bin store & plant room at ground floor at Telephone Exchange Fleet Street, Burton-on-Trent, DE14 3RS

P/2023/00438 - Erection of single storey rear extension to form storage unit at Burton College Workshop And Premises Green Street Burton Upon Trent Staffordshire DE14 3RT

P/2023/00412 - Listed Building Consent for internal and external alterations to facilitate the change of use from Class E(b) Restaurant to E(c)(ii) Professional Services and C3(a) Dwelling House including new door and window on the north elevation at 188-189 Horninglow Street Burton Upon Trent Staffordshire DE14 1NG

P/2023/00123 - Erection of first floor rear extension, change of use of existing first floor office and erection of an additional second storey to form 4 apartments Location: First Floor, 9-10 Union Street, Burton Upon Trent, Staffordshire, DE14 1AA Grid Ref: 424693 32283

### **61/2023 To Receive County Councillors Report**

There were no reports received.

### **62/2023 To Receive Borough Councillor's Report**

There were no reports received.

### **63/2023 To receive the Clerk's report**

The Clerk mentioned the laptop requires Word, Excel etc being uploaded. PH agreed to give the Clerk details of how to get this free of charge.

The Internal Auditor has advised we do not use on-line backing due to security risks. The Clerk confirmed this has been stopped and may in the future be suspended. All agreed.

The parish council should appoint an independent person to review the accounts. LH suggested Lifestyle Accounting. All agreed.

The Clerk e.mailed a copy of the Standing Orders to Councillors and all agreed to adopt them.

The Clerk is in the process of putting together an Asset Register. Councillors confirmed there is a Laptop, Printer and Wetmore Community Centre to go on the register.

All present received the Declaration of Office and Declaration of Interest forms for completion.

**64/2023 Correspondence**

There was no correspondence received for discussion.

**65/2023 Date of Next Meeting**

The next meeting is Wednesday 6.30pm on 14<sup>th</sup> June 2023 at Wetmore Community Centre.